



CITY OF COOPERSVILLE
289 DANFORTH STREET
COOPERSVILLE, MI 49404
616-997-9731 VOICE ♦ 616-997-6679 FAX

PERMIT NUMBER

APPLICATION FOR MECHANICAL PERMIT

MECHANICAL INSPECTOR – ROBERT MODRESKE
616-477-4940

Authority: P.A. 230 of 1972, as amended Completion: Mandatory to obtain permit Penalty: Permit will not be issued	This department will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, handicap or political beliefs.
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The City of Coopersville will not issue permits for Commercial, Industrial or Multi-family housing construction without detailed, certified, blue prints from each trade.

I. JOB LOCATION

Name of Owner/Agent	Has a Building Permit been obtained for this project? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required		
Street Address & Job Location (Street No. and name)	City	State	Zip Code

II. CONTRACTOR/HOMEOWNER INFORMATION

<input type="checkbox"/> Contractor	Name	License No.	Expiration Date
<input type="checkbox"/> Homeowner			
Address (Street No. and Name)		City	State Zip Code
Telephone Number ()	Federal Employer ID Number (or reason for exemption)		
Workers Compensation Insurance Carrier (or reason for exemption)		MESC Employer Number (or reason for exemption)	

III. TYPE OF JOB

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Sewer Only	<input type="checkbox"/> Water Service	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> State Owned
<input type="checkbox"/> Other	<input type="checkbox"/> Alteration	<input type="checkbox"/> Pre-manufactured Home Setup (State Approved)		<input type="checkbox"/> Special Inspection	<input type="checkbox"/> School
<input type="checkbox"/> Fire Suppression					

IV. PLAN REVIEW REQUIRED

See below for plan review requirements before completing this section. Plans and specifications must be submitted for one and two family dwellings when the input rating of the building heating/cooling system exceeds 375,000 BTU's.

What is the building size in square feet? _____

What is the input rating of the heating system in this building? _____

Have plans been submitted? (See below for plan review requirements before completing this section) Yes No Not Required

Plans are not required for the following:

1. One and two family dwelling when the total building heating/cooling system input rating is 375,000 BTU's or less.
2. Alterations and repair work determined by the mechanical official to be of a minor nature.
3. Business, Mercantile, and Storage buildings having HVAC equipment only, with one fire area and not more than 3,500 square feet.
4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00

If work being performed is described above, answer Section IV. **"Not Required"**

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act 299 of the Public Acts of 1980, as amended, and shall bear the architect's or engineer's signature and seal.
PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED.

V. APPLICANT SIGNATURE

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

SIGNATURE OF APPLICANT

DATE

VI. HOMEOWNER AFFIDAVIT

I hereby certify that mechanical work described on this permit application shall **be installed by myself in my own home**, which I am living or about to occupy. All work shall be installed in accordance with the Mechanical Code and **shall not be enclosed, covered up, or put into operation** until it has been **inspected** and **approved** by the Mechanical Inspector. I will cooperate with the Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

VII. MECHANICAL FEES:

RESIDENTIAL		COMMERCIAL		INDUSTRIAL	
Each unit	\$100.00	Less than \$1,000	\$100.00	Less than \$1,000	\$200.00
Mobile Home	\$ 50.00	Over \$1,000	\$200.00	Over \$1,000	\$400.00
Remodeling	\$ 50.00	Additional inspections	\$ 50.00/hour	Additional inspections	\$ 50.00/hour
Additional inspections	\$ 50.00/hour				

VIII. FIRE SUPPRESSION

	COMMERCIAL	INDUSTRIAL
Number of Heads to be installed _____		
Type of Backflow Preventer _____	1 – 9 Heads \$ 50.00	1 – 9 Heads \$ 50.00
	10 or more Heads \$100.00	10 or more Heads \$200.00
	Additional inspections \$ 50.00	Additional inspections \$ 50.00

IX. INSTRUCTIONS FOR COMPLETING APPLICATION

GENERAL: Mechanical work shall not be started until the application for permit has been filed. All installations shall be in conformance with the Mechanical Code. No work shall be concealed until it has been inspected. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the job location and permit number.

EXPIRATION OF PERMIT: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED**