

**CITY OF COOPERSVILLE
SPECIAL JOINT MEETING OF THE CITY OF COOPERSVILLE'S CITY COUNCIL,
DOWNTOWN DEVELOPMENT AUTHORITY AND PLANNING COMMISSION
DECEMBER 14, 2015**

Mayor Lloyd called the meeting to order at 6:00 P.M.

PRESENT

City Council:

Council member Bush	Council member Ward
Council member Lampe	Council member Wheeler
Council member Meintsma	Mayor Lloyd
Council member Mooney	

Downtown Development Authority:

Chairman Koch	Board member Hanenburg
Board member Schmidt	Board member Cooper
Board member DeJong	Board member Verseput
Board member Spoelman	

Absent

Board members Du Pilka, Slater, Veldman
Marketing Director Jan Richardson

Planning Commission:

Commissioner Bacon	Commissioner Peterson
Commissioner Mooney	Commissioner Weise

Absent

Commissioner Longstreth
Chairman Conran

Agenda

There were no additions or corrections to the agenda.

City Council Meeting Minutes

Motion by Council member Meintsma with second by Council member Ward to approve the November 23, 2015 regular meeting minutes. Motion carried unanimously. (2015-257)

Scheduled Guests None

Citizen Input & Suggestions None

Petitions & Communications – City Council

Motion by Council member Bush with second by Council member Meintsma to approve payment on invoices from MDOT for West Randall Street Reconstruction totaling \$83,377.49. Motion carried unanimously. (2015-258)

Petitions & Communications – City Council continued

Motion by Council member Ward with second by Council member Lampe to approve payment on the following invoices from OMM Engineering totaling \$19,153.85: Motion carried unanimously. (2015-259)

1095 – Consultation	\$ 455.50
1885 – Site Plan Reviews	\$ 270.00
3948 – West Randall Street Seg 2 & 3	\$ 6,918.85
4009 – Dedicated Sewer Line to WWTP	\$ 6,354.50
4033 – WWTP Interim Lagoon Plan	\$ 5,155.00

Motion by Council member Ward with second by Council member Wheeler to approve Milbocker & Sons Force main Change Order No. 1 totaling \$5,525.00. Motion carried unanimously. (2015-260)

Motion by Council member Meintsma with second by Council member Ward to approve Milbocker & Sons Force main Change Order No. 2 totaling \$-17,500.25. Motion carried unanimously. (2015-261)

Motion by Council member Ward with second by Council member Lampe to approve Milbocker & Sons Force main Progress Payment No. 7 totaling \$21,527.91. Motion carried unanimously. (2015-262)

Motion by Council member Ward with second by Council member Lampe to approve Triangle Associates Lift Station Change Order No. 2 totaling \$127,003.37. Motion carried unanimously. (2015-263)

Motion by Council member Bush with second by Council member Ward to approve payment on invoice from Prein&Newhof for Water Project totaling \$15,700.00. Motion carried unanimously. (2015-264)

Motion by Council member Ward with second by Council member Lampe to approve payment on invoice from Prein&Newhof for SAW Grant totaling \$32,788.88. Motion carried unanimously. (2015-265)

Motion by Council member Ward with second by Council member Mooney to approve payment on invoice from Bloom, Sluggett, Morgan totaling \$3,630.10. Motion carried unanimously. (2015-266)

Motion by Council member Ward with second by Council member Meintsma to approve payment on invoice from Mike, Meyers totaling \$260.00. Motion carried unanimously. (2015-267)

Motion by Council member Ward with second by Council member Lampe to approve payment on checks written for period ending December 14, 2015 totaling \$827,695.02. Motion carried unanimously. (2015-268)

Motion by Council member Bush with second by Council member Ward to approve the Board Meeting Schedules for 2016. Motion carried unanimously. (2015-269)

Motion by Council member Meintsma with second by Council member Bush to approve the appointment of Council member Lampe to the Utility Advisory Committee. Motion carried unanimously. (2015-270)

Motion by Council member Meintsma with second by Council member Bush to receive and file the Council Information Packet which consists of: “West Michigan economy remains slightly ahead of national numbers,” *Grand Rapids Business Journal*, November 1, 2015. Retrieved from <http://www.GRBJ.com>; Coopersville Historical Society December 2015 Newsletter; Coopersville Polkton Fire Authority Board Meeting Minutes from November 10, 2015; Ottawa County Sheriff Dept; Monthly Report from November 2015; Downtown Development Authority Draft Meeting Minutes from November 10, 2015; Monthly Permits Issued November 2015; City Personnel Handbook Updates Draft B, dated December 10, 2015; MML 2015 Handbook for Municipal Officials. Motion carried unanimously. (2015-271)

Petitions & Communications – Downtown Development Authority

Chairman Koch reported on the 2015 activities and accomplishments that were completed by the Downtown Development Authority Board.

Petitions & Communications – Planning Commission

On behalf of Chairman Conran, Assistant City Manager & Planning Director Jonathan Seyferth reported on site plan reviews and various other tasks that were completed by the Planning Commission in 2015 as well as goals for 2016.

City Manager’s Report

City Manager, Steven Patrick presented an update on the upcoming Water and Wastewater Projects.

City of Coopersville Department Reports

The following City Staff members each presented reports on the events of 2015 for each of their departments:

Kimberly Borgman, City Clerk
Wayne Pickler, City Assessor
Jonathan Seyferth, Assistant City Manager
Fred Rosel, Superintendent of Buildings, Grounds, and Roads
Steve Luke, Superintendent of Water & Wastewater
Matt McKinnon, Recreation Director
Nancy Post, Rescue Director
Sgt. Dennis Luce, Ottawa County Sheriff Coopersville Branch
Chief Scott Schoolcraft, Coopersville/Polkton Fire Authority Report

Adjournment

Motion by Council member Meintsma with second by Council Member Ward to adjourn meeting.
Motion carried. (2015-272)

Meeting adjourned at 7:35 P.M.

Rodney C. Lloyd, Mayor

Kimberly Borgman, City Clerk