



CITY OF COOPERSVILLE  
REGULAR MEETING OF THE PLANNING COMMISSION  
Coopersville City Hall; 289 Danforth Street, Coopersville, Michigan

**February 15, 2016**

Chairman, Ross Conran called the meeting to order @ 6:00 P.M.

**Commissioners present:** Brian Bacon                      James Ward  
   Justin Longstreth                      Kristin Mooney  
   Tara Weise                                      Ross Conran, Chairman

**Commissioners absent:** Sarah Petersen

**Minutes**

Motion by Commissioner Ward with second by Commissioner Mooney to approve the minutes of the regular Planning Commission meeting of November 16, 2015. Motion carried unanimously.

**Citizens Input & Suggestions**

Melinda Vogel of 362 and 372 East Street, Top Dog and Dairy, was present to inquire about the process of getting approval to change use for a church small group or alternately tearing down. Planning Director Seyferth recommended setting a meeting with him to discuss the possibilities.

**Discussion/Action on City of Coopersville Master Plan**

Planning Director Seyferth gave an overview of the Master Plan update process and the requisite data which must be included per State of Michigan laws. He stated it would be at least a year long process at a minimum. Chairman Conran encouraged discussion on two points: review/revise versus starting all new; and whether the Commission should write it or hire consultants. Director Seyferth stated that the process of revising versus starting over is primarily the same.

Commissioner Mooney remarked that many aspects of the Plan are still relevant, but others which may have not been done or fallen by the wayside are worth revisiting. Commissioner Longstreth inquired how many sections are up to the new Plan requirements, to which Director Seyferth stated that it would have to be looked at in depth, however there are existing elements, such as the land use study, which can be integrated. Commissioner Ward remarked that a review of the existing plan, keeping in mind current and future issues, would be in order. Commissioner Wiese stated that it might be worthwhile to look at the starting the whole process anew.

Commissioner Mooney inquired about the cost, to which Director Seyferth stated it is variable, dependent on how many public meetings and other factors, but estimated \$12,000 to \$15,000. Chairman Conran stated that having an outside organization develop the Master Plan brings a broader external view to the table.

**Discussion/Action on City of Coopersville Master Plan (continued)**

Commissioner Longstreth stated that bringing in a third party would speed up the process as a consultant would be dedicated to the work, to which Chairman Conran agreed that it would be difficult for the Commission to write revisions with the necessary strong level of professionalism. He then stated the Commission could decide a path once bids are received and also could reasonably push the cost of the process to the next fiscal year.

Commissioner Ward motioned to use the current Master Plan and Vacant Land Use in order to procure bids for professional help to update the Master Plan. Commissioner Bacon seconded the motion. Motion carried unanimously.

**Planning Commission Information Packet**

There were no items in the Commission Information Packet.

**Planning Director's Comments**

There were none.

**Adjourn**

Meeting was adjourned at 6:41 P.M. by Chairman Conran.

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Chairman, Ross Conran

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Kimberly Borgman, City Clerk