

**CITY OF COOPERSVILLE  
SPECIAL JOINT MEETING OF THE CITY OF COOPERSVILLE'S CITY COUNCIL,  
DOWNTOWN DEVELOPMENT AUTHORITY AND PLANNING COMMISSION**

**DECEMBER 11, 2017**

*Mayor Crandle called the meeting to order at 6:00 P.M.*

**PRESENT**

**City Council:**

Council member Bush	Council member Ward
Council member Lampe	Council member Wheeler
Council member Veldheer	Mayor Crandle

**Absent**

Council Member Mooney

**Downtown Development Authority:**

Chairman Koch	Board member Schmidt
Board member Cooper	Marketing Director, Jan Richardson
Board member Du Pilka	

**Absent**

Board members Beers, Hanenburg, Slater, Veldman

**Planning Commission:**

Chairman Conran	Commissioner Peterson
Commissioner Bacon	Commissioner Weise

**Absent**

Commissioner Heinz, Longstreth, Mooney

**Additions/Corrections to Agenda**

Additions/corrections to Item 7, Consent Agenda - None

Additions/corrections to the Agenda – None

**Scheduled Guests & Public Hearings**

Representatives Lukas Hill and Tara Weise from Friends of the North Bank Trail presented a brief introduction and update on the North Bank Trail. Tara Weise is the representative for Coopersville.

Mr. Hill explained that the goal is to connect Spring Lake to Nunica, Nunica to Coopersville, and Coopersville to Marne. The 3.3 mile-section of Phase I has been completed and construction on Phase II, which will be 130<sup>th</sup> Avenue to Nunica will begin in 2019. Funding for Phase II has been completed but due to the financial cycles the project cannot begin until 2019. They are currently focusing on funding for Phase III which will consist of trails across the railroad trusses over Crockery Creek.

Sue Schmidt commented that Coopersville should be more aggressive in assisting in obtaining funding to see more progress in getting the trail to, and through, Coopersville. Tara Weise stated that she will start a committee for this purpose if anyone is interested.

**Citizen Input & Suggestions** None

**Consent Agenda**

Motion by council Member Wheeler with second by Council Member Ward to approve all items on the Consent Agenda. Motion carried unanimously. (2017-159)

**Approved Consent Agenda items are as follows:**

- *The City Council meeting of November 27, 2017.*
- *Invoice from Infrastructure Alternatives totaling \$18,040.00.*
- *Invoice from Ottawa County Sheriff's Office totaling \$40,785.70.*
- *Invoice from Law Offices of Crystal Morgan totaling \$2,086.50.*
- *Checks written through December 11, 2017 totaling \$357,397.25.*
- *Council Information Packet which consists of the following information:*

*Coopersville Rescue471 Hiring Fair Flyer; DEQ Required Water System Capital Improvement Future Cost Projection List; Coopersville-Polkton Fire Authority Board Meeting Minutes from November 14, 2017; Coopersville Area Historical Society December 2017 Notes; MML Save the Date for the 2018 Capital Conference on March 20-21, 2018; Monthly Permits for November 2017.*

**Petitions & Communications – City Council**

Motion by Council Member Lampe with second by Council member Veldheer to approve the Cross-Connection Program Proposal from Hydro-Lab for three (3) years for a total of \$22,500.00. Motion carried unanimously. (2017-160)

Motion by Council Member Ward with second by Council Member Wheeler to approve the Resolution to accept Hazelnut Drive into the City Street System. Motion carried unanimously. (2017-161)

Motion by Council Member Ward with second by Council Member Wheeler to approve the Resolution to accept Maple Drive into the City Street System. Motion carried unanimously. (2017-162)

Motion by Council Member Ward with second by Council Member Wheeler to approve the Resolution to accept Norway Lane into the City Street System. Motion carried unanimously. (2017-163)

Motion by Council Member Ward with second by Council Member Wheeler to approve the Resolution to accept Plum Lane into the City Street System. Motion carried unanimously. (2017-164)

Motion by Council Member Veldheer with second by Council Member Wheeler to approve the Resolution for the 2018 Boards and Commissions Meeting Schedule which reflects changing the number of monthly City Council meetings to once per month which will be held on the second Monday of every month. Motion carried with Council Members Bush and Ward opposing. (2017-165)

Mayor Crandle recommended that he himself be appointed to the Fire Authority Board to replace Joel Meintsma. Council Member Lampe stated that since Craig Wheeler has been the Alternate and is currently up to speed with the all the information and discussion on the new Fire Station he felt that Craig should replace Joel and Mayor Crandle should be the Alternate.

Motion by Council Member Lampe with second by Council Member Veldheer to appoint Mayor Crandle as the Alternate on the Fire Authority Board and to appoint Craig Wheeler to replace Joel Meintsma and reappoint Ken Bush. Motion carried with Council Member Ward opposing. (2017-166)

**Petitions & Communications – Downtown Development Authority**

Chairman Koch reported on the 2017 activities and accomplishments that were completed by the Downtown Development Authority Board.

**Petitions & Communications – Planning Commission**

Chairman Conran reported on site plan reviews, Master Plan update, and various other tasks that were completed by the Planning Commission in 2017.

**City of Coopersville Department Reports**

The following City Staff members each presented reports on the events of 2017 for each of their departments:

***Jonathan Seyferth, Assistant City Manager***  
***Keri Rogers, Treasurer***  
***Kimberly Borgman, City Clerk***  
***Wayne Pickler, City Assessor -Absent***  
***Richard Krumreig, Superintendent of Water & Wastewater***  
***Bryan Buist – Superintendent of Buildings, Grounds, and Roads***  
***Matt McKinnon – Recreation Director***  
***Jason Karell – Rescue Director***  
***Sgt. Dennis Luce – Ottawa County Sheriff, Coopersville Branch***  
***Scott Schoolcraft- Fire Chief, Coopersville/Polkton Fire Authority***

**City Manager’s Report**

- *City Manager Steven Patrick reported on the following items:*
- *Thanked Bryan Buist for his work on the “Pocket Park”*
- *Thanked the new Rescue Director, Jason Karell*
- *The Historical Museum merger is getting closer to completion*
- *All “City Staff” performs admirably*
- *June 30, 2018 will be his last day of employment with the City*

**Citizen Input & Suggestions** None

**Adjournment**

Motion by Council Member Ward with second by Council Member Wheeler to adjourn meeting. Motion carried. (2017-167)

Meeting adjourned at 7:50 P.M.

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Larry Crandle, Mayor

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Kimberly Borgman, City Clerk