



# YOUTH BASKETBALL 2017

## On-line Registration Guide

Visit: <http://coopersvillerecreation.leagueapps.com>

There is a \$2.00 processing fee with each registration

**The default fee is set at \$60.00.** This is for **Non-Residents**. If you are a **Resident**, please see the **discount code** for registration, found above the register button. Other discount codes are listed as well. Please utilize this code prior to checkout to get the appropriate fee. This is on the honor system, HOWEVER, we will be double checking after on-line registration has closed. Those found to have fraudulently used the discount code will have their registrations held up until the appropriate fee is paid.

**There also is a \$15.00 jersey fee.** This will purchase a jersey for the participant that they will be able to use for as long as it fits. If the participant has one from last year and it still fits, they do not have to order one

On the right side of the page, click on the green “register” button, this will take you to league registration. Scroll down to your selected sport. Read the information and when ready, click the “register” button for that particular sport

**REMINDER** – the default is \$60.00, if you are a resident, you will need to have the discount code handy and enter it when prompted to get the resident rate. If you are registering 4 or more kids, please email the Recreation Department for a discount code.

Create Parent Account. You can connect through Facebook or enter your info manually. When info is entered – click the green “create my account & go to next step”

Select a Child & Register. Either Add a child now – or if you have already registered, click on the player to be registered. Add a child now – enter child info and when complete click “create member”

Select a program. Click “register”. You will then get a pop up box that asks you how you would like to register – only option is free agent. All individuals are free agents until they are assigned to a team. Click “free agent”

League Registration Terms and Waiver. Agree to the registration terms, enter the discount code if applicable, enter player info and agree to the waiver. This is the same language that is on the hard copy forms we have here in the office. Once all the info is entered, click the green “register” button at the bottom of the screen.

Basketball products – BB jersey \$15.00. This option pops up, although it offers it as an option it is required. Select the correct size and click “add to cart”. When completed click the “continue to payment” button on the right side of the screen.

Payment Details. This is the page where you can review your registration, enter and submit your payment details, or choose to add another registration

If you add another registration – it will take you back to the “add a child” screen and you will start the process all over. Once children are added to the profile, they are saved and you do not have to do this each time you register on-line.

When you are complete – enter your billing and credit card type and click on the “pay securely for your registration” button

Once your registration is accepted, you will get a confirmation message from Coopersville Recreation.

If there are any further questions, please do not hesitate to contact Matt McKinnon, Recreation Director at (616) 997-2123, [recreation@cityofcoopersville.com](mailto:recreation@cityofcoopersville.com), or via facebook by messaging him through Coopersville Recreation.

## OTHER INFO

Practice – Practice starts the first week in January 2017, or sooner. Your child’s coach will call with the time and location. Weeknight practice may start at **5:30, 6:30 or 7:30 PM**. Your coach will determine what time and which nights. Additionally, teams will have option of practicing on the first Saturday of the season.

Games – Games will start on **Saturday January 21** and continue through **February 25, 2017**. They will be played at 9:00, 10:00 & 11:00 AM (with options of 12:00 and 1:00 PM if necessary).

**COST:** City of Coopersville residents \$45.00 per player; non-residents, \$60.00 per player. Jersey fee is \$15.00 (only new participants/or if it does not fit from last year)

## REGISTRATION:

- On-line registration opens on Monday, November 16, 2016. Please visit <http://coopersvillerecreation.leagueapps.com/>
- In person registration -Thursday, December 1, 2016, and Tuesday, December 6, 2016 from 6:30-8:00 pm at City Hall (289 Danforth St.)
- Visit [www.cityofcoopersville.com](http://www.cityofcoopersville.com), after Monday, November 28, 2016 to download and complete the registration form and drop off the form with the appropriate fee at City Hall by Thursday, December 9, 2016, at 5:00 PM, or put it in the drop box just outside the main door.

## MISC INFO:

- There may be some incidental contact no matter how hard we try to prevent that from happening. Please make sure your child is emotionally and physically ready to participate.

- If registering on-line, check to see if there is a discount code you can use before you register – they are listed above the register button on the website.
- We will have separate boys and girls divisions in each age group, only if we have enough players and coaches. We need volunteer coaches!
- Please check the game schedule every week for time and location of the games. The schedule will be posted at [www.cityofcoopersville.com](http://www.cityofcoopersville.com).
- A \$15 jersey fee must accompany registration. The jersey will be yours to keep and reuse year after year as long as it fits.
- 5<sup>th</sup>/6<sup>th</sup> grade boys and girls will travel
- Regist3er with the Remind APP to be notified of closings/cancellations
- If CAPS classes are cancelled, recreation programs are cancelled.
- Cancelled games will be made up **if possible**.
- Shoes with **black soles** ARE NOT ALLOWED.
- Please clean up after yourselves and respect the CAPS facilities

Please contact the Recreation Department at (616) 997-2123 or [recreation@cityofcoopersville.com](mailto:recreation@cityofcoopersville.com) with any questions, comments or concerns