

**CITY OF COOPERSVILLE**  
**REGULAR MEETING OF THE CITY OF COOPERSVILLE CITY COUNCIL**  
CITY HALL, 289 DANFORTH ST.; COOPERSVILLE, MICHIGAN

**August 13, 2018**

**Present:** Council Member Bush Council Member Ward  
Council Member Lampe Council Member Wheeler  
Council Member Mooney Mayor Crandle

**Absent:** None

**Additions/Corrections to Agenda**

Additions/corrections to Item 7, Consent Agenda - None

Additions/corrections to the Agenda – *Motion by Council Member Ward with second by Council Member Wheeler to add Item 8. L. "Discussion/Action on Progress Payment NO.2 to LD DOCSA for the WWTP New Effluent Control Structure." Motion carried unanimously. (2018-101)*

**Scheduled Guests and Public Hearings** None

**Citizen Input & Suggestions** None

**Consent Agenda**

Motion by council Member Wheeler with second by Council Member Lampe to approve all items on the Consent Agenda. Motion carried unanimously. (2018-102)

**Approved Consent Agenda items are as follows:**

- *Minutes of the City Council meeting of July 9, 2018*
- *Invoices from Bloom Sluggett, P.C. totaling \$1,060.00*
- *Invoice from Asphalt Restoration, Inc. totaling \$11,431.60*
- *Invoices from Kloote Concrete, Inc. totaling \$29,600.00*
- *Invoice from Painting Services of West Michigan totaling \$12,215.00*
- *Invoice from County of Ottawa for May Sheriff Services totaling \$53,858.41*
- *Invoice from Ottawa County for June Sheriff Services totaling \$54,734.43*
- *Invoice from Ottawa County Public Utilities totaling \$29,222.55*
- *Invoices from Infrastructure Alternatives, Inc., totaling \$24,263.00*
- *Checks through 8/13/18 totaling \$1,032,630*

**Petitions and Communications**

Motion by Council Member Ward with second by Council Member Mooney to appoint Bradley Fynewever to fill the City Council seat that was left vacant with the resignation of Brent Veldheer. Motion carried unanimously. (2018-103) *There were three applicants: Dan Cooke, Bradley Fynewever & Joel Meintsma. Joel Meintsma was not eligible to be appointed (per the City Charter rules) due to his water bills being in arrears to the City.*

Mayor Crandle called for a five (5) minute break at 7:13 P.M. for the Clerk to prepare the Oath of Office for Council Member Fynewever.

City Clerk Kimberly Borgman administered the Oath of Office to Council Member Bradley Fynewever.

The Council entered back into regular session at 7:18 P.M.

Motion by Council Member Lampe with second by Council Member Wheeler to accept and approve the bid proposal from Michigan AgriBusiness Solutions LLC totaling \$389,350.00 for sludge removal, transportation and disposal of the sludge. Motion carried unanimously. (2018-104)

Motion by Council Member Ward with second by Council Member Lampe to approve the purchase of a new 2018 Ford F150 Truck with tool boxes for the WWTP totaling \$30,039.53. Motion carried unanimously. (2018-105)

Motion by Council Member Wheeler with second by Council Member Mooney to approve the cost to replace the backstop at Grove Street Baseball Field by Kloote Concrete totaling \$13,100.00 and AAA Fencing totaling \$6,850.00. Grand Total \$19,950.00. Motion carried unanimously. (2018-106)

Motion by Council Member Wheeler with second by Council Member Ward to approve the purchase of a new Monroe Junior Wing Plow from Truck & Trailer totaling \$13,210.00. Motion carried unanimously. (2018-107)

Motion by Council Member Ward with second by Council Member Wheeler to approve the expenditure of \$11,650.00 for crack sealing maintenance with Asphalt Restoration. Motion carried unanimously. (2018-108)

Motion by Council Member Ward with second by Council Member Lampe to approve a new Two (2) Year Contract with PCI for permits and inspections. Motion carried unanimously. (2018-109)

Motion by Council Member Wheeler with second by Council Member Mooney to approve the contract totaling \$16,800.00 with AECOM to complete a traffic study on 48<sup>th</sup> Avenue. The City of Coopersville will pay \$12,600.00, and \$4,200.00 will be billed to the East Gateway Developer. Motion carried unanimously. (2018-110)

Motion by Council Member Wheeler with second by Council Member Ward to approve the proposed amendments to the Schedule of Fees as follows: Motion carried unanimously. (2018-111)

| <u>Permit</u>      | <u>Current Fee</u> | <u>Number of Services</u><br><b>2017-18</b> | <u>Proposed Fee</u>    | <u>Estimated Revenue</u><br><i>Increase</i> |
|--------------------|--------------------|---|------------------------|---|
| Flatwork/ROW       | \$25               | 23  | \$50                   | \$575                                       |
| Hydrant Permit     | \$30               | 4   | \$50                   | \$80  |
| Water Inspections  | \$30               | 20  | \$40                   | \$200                                       |
| Sewer Inspections  | \$30               | 19  | \$40                   | \$190                                       |
| Shut Off           | \$25               | 30  | \$50                   | \$750                                       |
| Turn on            | \$25               | 28  | \$50                   | \$700                                       |
| Turn on After Hrs. | \$50               | 2   | \$75                   | \$50  |
|                    |                    |   | <b>Estimated Total</b> | <b>\$2,545</b>                              |

Motion by Council Member Bush with second by Council Member Wheeler to approve the Budget Amendment Resolution NOCCOA/Senior Services as presented. Motion carried unanimously. (2018-112)

Discussion was held on the Fire Station Funding and the Building Authority.

City Manager, Jonathan Seyferth outlined the steps that will need to be taken for the Joint Authority Board which is required by State Law. The Board will consist of likely three (3) members, one each from the City and Township and a third member that will be agreed upon between the two. Members cannot be elected officials.

### **Petitions and Communications continued**

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Mr. Seyferth also discussed the impact the allocated costs for the new Fire Station will have on the General Fund and the limitations it will have on the flexibility available to Staff and Council in deciding on investing in other general fund supported projects. Mr. Seyferth stated that the Building Authority authorization request will likely be an action item at the September meeting.

Motion by Council Member Lampe with second by Council Member Wheeler to approve Progress Payment NO.2 to LD DOCSA for the WWTP Effluent Pump Structure totaling \$ 105,588.90. Motion carried unanimously. (2018-113)

### **Citizen Input and Suggestions** None

### **City Manager's Report**

City Manager, Jonathan Seyferth informed the Council on the following items:

- Met with Jason Karrel and Scott Schoolcraft regarding what the dynamics of Rescue would look like if they were full-time and/or if they were run by the Fire Authority. Will have more information at the September meeting.
- Additional Eagle Ridge Drain Issues. Joe Bush from Ottawa County will be present at the September meeting to present to Council on how to repair and pay for the additional issues that have been found.
- Update on East Gateway – Developer has applied with the DEQ to extend water lines. Two (2) residents on 48<sup>th</sup> Avenue will not be required to connect even though the lines will run along the front of their properties.
- New house on East Street will be installing sidewalks. Would like feedback from Council on how long we should give the neighboring properties to get sidewalks installed. Six (6) or eight (8) months??
- Filming is currently taking place for DDA thirty (30) second advertisement to be used in an ad or a commercial.
- Council needs to review the fee schedule for Adult Oriented Businesses and consider setting a fee.
- Ribbon Cutting for Ben Hosterman's Eagle Scout Project will be Friday, August 24<sup>th</sup> at 2:30 P.M.

### **City Clerk's Report**

City Clerk, Kimberly Borgman reported to Council on the following:

- 37.3% Turn-out for the August Primary Election and everything went very smooth
- Board of Canvassers' have completed the canvass of the election for Ottawa County and all municipalities have been certified.

### **City Treasurer's Report**

City Treasurer, Keribeth Rogers reported to Council that the Auditor's were here a couple of weeks ago, everything went well, and they will be back to report to Council in September or October.

Keribeth Rogers also welcomed new Council Member Bradley Fyneweaver to the City Council.

### **Adjournment**

Motion by Council Member Ward with second by Council Member Mooney to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:10 P.M. (2018-114)