

**CITY OF COOPERSVILLE**  
**REGULAR MEETING OF THE CITY OF COOPERSVILLE CITY COUNCIL**  
CITY HALL, 289 DANFORTH ST.; COOPERSVILLE, MICHIGAN

**October 8, 2018**

**Present:** Council Member Bush Council Member Mooney  
Council Member Fynewever Mayor Crandle  
Council Member Lampe

**Absent:** Council Member Ward  
Council Member Wheeler

Motion by Council Member Mooney with second by Council Member Lampe to excuse the absence of Council Members Ward and Wheeler. Motion carried unanimously. (2018-129)

**Additions/Corrections to Agenda**

Additions/corrections to Item 7, Consent Agenda - None

Additions/corrections to the Agenda – None

**Scheduled Guests and Public Hearings**

Joe Kuiper from Kiekover, Scholma, & Schumaker PC presented the City Audit Report as of June 30, 2018.

Mr. Kuiper informed the Council on the following items regarding the audit:

- All records to perform the audit were presented to them in a timely and organized manner by City Staff.
- Their firm presented a clean opinion as all records and books were accurate.
- The City did not exceed the budget amounts in any line item.
- Decreased the Net Pension Liability-Pension Defined Benefit total was \$484,000 as of June 2018 and the fund is in fine condition.
- No confusing or unclear findings and all records are in great order.

No questions were presented to Mr. Kuiper by Council Members.

**Citizen Input & Suggestions** None

**Consent Agenda**

Motion by council Member Mooney with second by Council Member Lampe to approve all items on the Consent Agenda. Motion carried unanimously. (2018-130)

**Approved Consent Agenda items are as follows:**

- Minutes of the City Council meeting of September 10, 2018
- Invoices from County of Ottawa Fiscal Services totaling \$79,831.22
- Invoices from OMM Engineering, Inc. totaling \$13,782.13
- Invoice from Mika Meyers PLC totaling \$162.00
- Invoice from Bloom Sluggett, PC totaling \$1,860.00
- Invoices from Prein & Newhof totaling \$23,358.65
- Invoice from Infrastructure Alternative, INC totaling \$9,995.00
- Checks through 10/08/18 totaling \$1,046,241.63
- Council Information packet.

### **Petitions and Communications**

Motion by Council Member Lampe with second by Council Member Mooney to Receive and File the 2017-2018 City Audit report as presented. Motion carried unanimously. (2018-131)

Motion by Council Member Bush with second by Council Member Mooney to approve the Fire Authority Interlocal Agreement. Motion carried unanimously. (2018-132)

Motion by Council Member Lampe with second by Council Member Fynewever to approve the Building Authority Articles of Incorporation as amended. Motion carried unanimously. (2018-133)

Motion by Council member Bush with second by Council Member Mooney to approve the appointment of Tracy Muller as the Joint Representative on the Building Authority Board and to postpone the appointment of a City Representative until contact can be made with potential Members. Motion carried unanimously. (2018-134)

Motion by Council Member Lampe with second by Council Member Fynewever to approve the Resolution for Reimbursable Costs related to the Building Authority. Motion carried unanimously. (2018-135)

Motion by Council Member Mooney with second by Council Member Lampe to approve the Resolution to Appoint City Manager, Jonathan Seyferth as the Street Administrator for the City. Motion carried unanimously. (2018-136)

Motion by Council Member Lampe with second by Council Member Mooney to approve the recommendation to re-elect two incumbent directors, Robert Clark and Paula Zelenko to the MML Liability and Property Pool Board. Motion carried unanimously. (2018-137)

Motion by Council Member Lampe with second by Council Member Fynewever to approve a Progress Payment totaling \$236,916.90 to LD DOSCA for the effluent project. Motion carried unanimously. (2018-138)

Motion by Council Member Mooney with second by Council Member Lampe to approve rescinding of Ordinance 237.01, (c). Motion carried unanimously. (2018-139)

Discussion was held on several different options to correct the issues with the Rescue Department not being able to provide enough Staff to provide EMT coverage 24/7/365 as agreed upon per the Annual Agreement.

**Short-Term:** Staff is seeking substitute EMT's from surrounding areas. The Staff has posted the positions at \$15.00 per hour and would be looking for these individuals to fill portions of day shifts, four (4) to six (6) hours in length. If this does not work the Staff will have to look at either trying to hire a temporary fulltime day person or look, into, stepping down from Basic EMT services in the community to MFR level services.

City Manager, Jonathan Seyferth also authorized an increase in the on call pay for EMT's by \$15.00 per shift, bringing the current on call pay to \$65.00. Hopefully by creating this incentive, current Rescue Members will be more willing to pick up additional shifts if they are able to and to hopefully prevent additional attrition.

**Long Term:** There are two viable options for Rescue Services.

- 1) Keep Rescue as a City Department and create a fulltime position to cover days and continue with the volunteer model for nights and weekends
- 2) Merge the Rescue Department with the Fire Authority. This would create a fulltime position, in which the Fire Authority has discussed for some time, but with both fire and rescue responsibilities. This would continue with a volunteer model for nights and weekends.

**Petitions and Communications continued**

**Merger with Fire – Fulltime Rescue/Fire Staff:** Merge Fire and Rescue together. This would most likely create a fulltime position. The wages and benefits for this position have not yet been determined. This position would respond to rescue and fire calls during the day, and complete administrative duties for the Fire Authority and Rescue.

Precise budgets for what a merged department would look like, are still being reviewed.

Fire Chief Scott Schoolcraft and Rescue Director, Jason Karell explained the differences in the level of services of an MFR (Medical First Responder) and the Basic EMT's that are, allowed to be administered.

Rich Szczepanek, EMS Systems Administrator for the Ottawa Medical Control Board authority also assisted in explaining the levels of services and explained the Maybe's Program that is currently being offered under a study program. Mr. Szczepanek stated that and MFR can now check a patient(s) blood sugar level(s).

The predominate model of having a joint fire and rescue department as most that exist around the State and Country was discussed. Both departments are trying to recruit the same type of individuals as volunteers from a relatively small pool of people in a small community. Merging the two (2) departments could allow the achievement of some shared efficiencies.

City Manager, Jonathan Seyferth stated that he would like for Council to give the options some serious thoughts and he will bring the topic back for discussion at the November meeting.

**Citizen Input and Suggestions** None

**City Manager's Report**

- City Manager, Jonathan Seyferth reported on the following:
- Will be sending out some Fund Balance Policies for the Council to review.
- The City may be able to financially pay more up front on the new Fire Station which will lower our long-term debt
- No DDA meeting this month.
- October 15<sup>th</sup> Planning Commission meeting will involve the amendment to an ordinance to allow Micro Brewery's in the Commercial Zoning District.
- Jonathan is now a Member on the Coopersville Chamber of Commerce Board.

**City Clerk's Report**

City Clerk, Kimberly Borgman informed Council of the size of the November Ballot and that she has been informed by the County that there will be Presidential Level turnouts at the polls. Ms. Borgman also encouraged those that are eligible to apply for an Absentee Ballot.

**City Treasurer's Report**

City Treasurer, Keribeth Rogers informed the Council that she has extra copies of the Audit for anyone that would like a hard copy.

**Adjournment**

Motion by Council Member Mooney with second by Council Member Fyneweaver to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:51 P.M. (2018-140)