

**CITY OF COOPERSVILLE**  
**REGULAR MEETING of the PLANNING COMMISSION**  
**November 21, 2011**

Chairman Schmidt called the meeting to order at 6:00 P.M.

Commissioners Present:    Ross Conran                    Pat Vadas  
   Mike Schmidt                 Tim Haselhuhn  
   Frank Wash                    Aaron Konn  
   Brian Bacon                   Duane Young

Absent Commissioners:    None

Motion by Conran and second by Wash to approve the minutes from the September 20, 2011 regular Planning Commission meeting with corrections. Motion carried.

Chairman Schmidt opened the floor for any citizen comments regarding items that were not on the agenda. There were none.

**DISCUSSION/ACTION**

Commission members discussed the proposal from Williams & Works to perform a Master Plan Rewrite/Update for the City.

Frank Wash stated that trying to have the City Staff members perform the update and or rewrite of the Master Plan entailed a lot of work for the small amount of staff the City has. Frank also stated that the attitudes and opinions of the community is a must when updating any Master Plan, therefore having a Community Opinion Survey performed is a necessity. Frank suggested contacting GVSU for a proposal and requesting assistance from the Ottawa County GIS Department.

Mike Schmidt stated that the Planning Commission could move forward on the Master Plan update at a faster pace with the assistance of engineering and surveying firm.

Ross Conran felt the proposed amount from Williams & Works to perform the Community Opinion Survey was too high.

After much discussion the Planning Commission members all agreed that an update to the current Master Plan with a Community Opinion Survey is needed rather than a new Master Plan. The Planning Commission members requested that Planning Director, Steven Patrick obtain additional proposals from other firms.

Motion by Wash with second by Conran to discuss and or appoint a Planning Commission Representative to the Zoning Board of Appeals. Carried unanimously.

Motion by Bacon with second by Vadas to appoint Aaron Konn to the Zoning Board of Appeals. Carried unanimously.

**ADJOURN**

Motion by Schmidt with second by Conran to adjourn meeting. Carried unanimously.  
Meeting adjourned at 6:55 P.M.

---

Chairman, Mike Schmidt