

CITY OF COOPERSVILLE
REGULAR MEETING of the PLANNING COMMISSION
January 16, 2012

Chairman Schmidt called the meeting to order at 6:00 P.M.

Commissioners Present: Ross Conran Pat Vadas
 Mike Schmidt Tim Haselhuhn
 Aaron Konn Brian Bacon
 Duane Young Justin Longstreth

Absent Commissioners: Frank Wash

Motion by Conran and second by Vadas to approve the minutes from the November 21, 2011 regular Planning Commission meeting. Carried unanimously.

Chairman Schmidt opened the floor for any citizen comments regarding items that were not on the agenda. There were none.

DISCUSSION/ACTION

Commission members discussed the proposed site plan submitted by Peter Nielsen of Nielsen Enterprises to connect two existing structures located at 179 Randall Street just east of Mill Street.

Mr. Nielsen stated that once the interior renovations were done he would then landscape and paint the exterior of the building on the east to match the building to the west.

Mr. Nielsen stated that there are currently four (4) parking spaces on the east side of the east building and that deliveries are made to the west side of the west building. Mr. Nielsen stated that deliveries to his business by semi trucks are made approximately once every other month.

Three to four new jobs are anticipated being added by Mr. Nielsen with the expansion of Nielsen Enterprises.

Motion by Bacon with second by Vadas to approve the site plan as presented. Carried unanimously.

COMPREHENSIVE PLAN

Planning Director, Steven Patrick informed the Commission members that he will be pursuing additional quotes from other consultants for additional pricing in January. Mr. Patrick stated that progress was made at the November meeting but he wants to begin the process of mapping out the required tasks with a timeline.

COMPREHENSIVE PLAN continued

Discussion was also held on forming committees in the future to help move the process forward.

SIGN ORDINANCE

Discussion was held on the need to perform a major revision to the sign ordinance.

Planning Director, Steven Patrick presented a request to the Planning Commission members from one of the City Council members to have a joint workshop where Council members can communicate more clearly to the Planning Commission members their expectations of the Planning Commission as to what the City Council would and would not like, in the new sign ordinance.

After much discussion and several Commission members comments, Planning Commission members agreed on the process in which the new sign ordinance should be handled, Commission members agreed to have City Council submit their requests for changes to the sign ordinance in writing to the Planning Commission in place of holding a workshop, in order to avoid their requests from being "moving targets."

Chairman Mike Schmidt stated that once the Planning Commission receives input from the City Council in writing and input from the Commission, they would then form a committee to review and write the new ordinance then present it to City Council. The projected timeline was set for the end of June 2012.

PLANNING COMMISSIONER COMMENTS See additional page attached.

ADJOURN

Motion by Chairman Schmidt with second by Conran to adjourn. Carried unanimously. Meeting adjourned at 6:45 P.M.

Chairman, Mike Schmidt