



DDA Pavilion
Behind Main Street Businesses
301 Main Street

City Hall
Phone (616) 997-9731
Fax (616) 997-6679

Organization/Responsible Individual:

Complete Mailing Address: _____

Contact Phone Number: _____

Date/Time of Park Use: _____

Brief Reason for Use: _____

Number of Tables Needed: _____

Deposit Received (\$50.00): _____ Amount Refunded: _____
(*For non-city residents -- refund will be only \$25.00)

Signature

As a policy, organizations or individuals may use the DDA Pavilion, however due to the usage already being planned for this summer in this area, the City has set the following guidelines:

1. Please keep the pavilion area clean! Pick up any trash and containers before you leave and be sure to dispose of all trash properly.
2. Restroom usage must be monitored and the restrooms left in good condition.
3. No alcoholic beverages or illegal substances permitted.
4. No fighting, threatening or harming of persons or property, violent behavior, offensive gestures, or unreasonable noise will be tolerated.
5. If assistance is needed or vandalism/destruction has occurred, please call the Ottawa County Sheriff's Department immediately at 911.
6. Clean up pavilion area when leaving.
7. Deposits will not be returned unless park and facilities are clean and keys/equipment are returned. If more that \$25.00 of damage occurs, the City will hold individual and organization responsible.

Thank you for your cooperation.

Return completed form to:

City of Coopersville 289 Danforth Street Coopersville MI 49404