



CITY OF COOPERSVILLE
REGULAR MEETING OF THE PLANNING COMMISSION
Coopersville City Hall; 289 Danforth Street, Coopersville, Michigan

November 18, 2019

Chairman, Mike Heinz called the meeting to order @ 6:00 P.M.

Commissioners Present: Dan Brown Tara Weise
Ross Conran Duane Young
Tim Degeus Mike Heinz, Chairman
Sarah Petersen

Commissioners Absent: None

Approval of Minutes

Motion by Commissioner Conran with second by Commissioner Young to approve the minutes of the regular Planning Commission meeting of September 16, 2019. Motion carried unanimously.

Public Hearing/Special Guests None

Citizens Input and Suggestions None

Discussion/Action

DAS/Small Cell Wireless Zoning Ordinance Update

Planning Director, Shay Gallagher explained to the Commission that during the lame duck session last year the Michigan Legislature passed a bill that further curtailed local units of government's control over small cell wireless/DAS equipment that is placed in the Right-of-Way and the ability to collect fees. In response to the new legislation a consortium of West Michigan Municipalities worked together to form a model ordinance that conforms to the new laws which govern small cell wireless devices.

Mr. Gallagher informed the Commission that this is the first review of the ordinance update and there will be a public hearing held on the changes at the December meeting.

DAS/Small Cell Wireless General Ordinance Establishment/Establish Chapter 900-Wireless Communication Facilities

Planning Director, Shay Gallagher explained to the Commission that the need to establish a General Ordinance that will govern the placement of small cell wireless/DAS equipment in the Right-of-Way is needed due to the new legislation that was passed. This ordinance will allow the City to govern the placement of the equipment in the Right-of-Way and any future improvements that may be made on the small cell wireless/DAS equipment.

DAS/Small Cell Wireless General Ordinance Establishment/Establish Chapter 900-Wireless Communication Facilities continued

Mr. Gallagher informed the Commission that this is the first review of the new ordinance and there will be a public hearing held at the December meeting.

Catch Basin Clearing Post Construction

Planning Director, Shay Gallagher requested feedback from the Commission on amending the ordinance on the clearing of catch basins, post construction projects for both residential and commercial/industrial, and what role builders and developers should play in order to ensure their projects are not negatively impacting the City's storm sewer system.

Mr. Gallagher stated that many communities require builders/developers to share in the cost of cleaning catch basins adjacent to their projects as sediment, dirt etc. runoff is a common occurrence. The City does perform regular catch basin cleaning, but many times building and development projects require additional or more frequent cleaning.

Mr. Gallagher stated that without requiring the builders/developers to share in the cost of the additional cleaning of the catch basins, either by paying a flat fee or putting forth a bond at the beginning of their project which could be achieved through the site plan approval process, the City is subsidizing the activities of the builders/developers.

In order to require a fee to be paid for residential building projects an amendment to the zoning ordinance would be required.

The Commission members agreed that a bond should be required by the builders/developers.

Planning Director, Shay Gallagher will research to come up with some bond language for the Commission to review.

Parks and Recreation Master Plan RFP

The proposals for the City's Parks and Recreation Plan were reviewed. There were eight (8) proposals submitted with the lowest proposal received, from MC Smith & Associates totaling \$6500.00.

Planning Director, Shay Gallagher explained to the Commission that one of the reasons we need the Parks and Recreation Plan completed is to be able to apply for grants for different park improvements, and also so that the school can also apply for grants for the park that is co-owned by the City and the school.

Motion by Commissioner Conran with second by Commissioner Degeus to recommend to City Council to accept and approve the proposal from MC Smith and Associates, totaling \$6500.00 pending a favorable reference check. Motion carried unanimously.

Mr. Gallagher stated that he would perform the reference check on the two lowest bidders and present to City Council for approval.

Planning Director Comments

Planning Director, Shay Gallagher welcomed Commissioner Tim Degeus to the City Council and spoke briefly regarding the articles in the packet information section referencing "speed reviews" by the Sheriff's Department.

Adjourn

Being no further discussion, Chairman Heinz adjourned the meeting at 6:35 P.M.