



**CITY OF COOPERSVILLE
 289 DANFORTH STREET
 COOPERSVILLE, MI 49404
 616-997-9731 VOICE ♦ 616-997-6679 FAX**

PERMIT NUMBER

\$ 50.00 FEE

**APPLICATION FOR FLATWORK AND CURBCUT
 City Ordinance 1420.09**

Department of Public Works – Bryan Buist - 616-997-8502
 Deputy City Manager/Planning Director - 616-997-9731

**NOTE:
 IF FLATWORK IS BEING DONE IN THE ROAD RIGHT-OF-WAY –
 A ROAD RIGHT-OF-WAY PERMIT IS ALSO REQUIRED**

1420.09 - PERMITS REQUIRED FOR FLATWORK AND CURB CUTS.

- (a) All property owners of residential, commercial or industrial parcels within the City shall obtain a permit from the Building Official prior to commencing any concrete or asphalt paving flatwork in excess of 200 Square Feet or before commencing any curb cuts.
- (b) A site plan shall be submitted to the following responsible City officials:
 - (1) Building Official: Single-family or two-family residential property.
 - (2) City Engineer: Multiple-family residential, commercial or industrial property.
 - (3) Planning Director: Compliance with Chapter 12.
- (c) Site plans shall indicate the location of the concrete or asphalt on the property and shall provide details for the drainage of storm water so that run-off from the hard surface will not affect neighboring property.
- (d) A fee for flatwork in excess of 200 square feet and/or curb cuts shall be set from time to time by resolution of Council.

1020.01 - WORK TO BE DONE BY CITY; COSTS.

- (a) All ditching, drainage and installation of driveway tiles and culverts along City streets shall be done exclusively by the City.
- (b) The abutting property owners shall be responsible for the cost of such work and upon failure of the property owners to pay such costs, the City is hereby authorized to charge and collect such charges as a special assessment against the same.

1054.09 (e) Streets, Utilities and Public Services

In addition to any other fees or payments required by this chapter, a permittee shall pay to the City the sum of eight hundred dollars (\$800.00) for each thirty-foot cut into or excavation of any public streets, or portion thereof, which was subject to street resurfacing, within eighteen months prior to such cut or excavation. This fee is in addition to and not in lieu of the obligation to restore the public streets and is in addition to all other fees required by this chapter or other chapters of the City.

APPLICATION INFORMATION

PROPERTY LOCATION			
Applicant Name or Contractor Name			
Name	Address		
City	State	Zip	Telephone
Owner Name – IF NOT SAME AS APPLICANT NAME			
Name	Address		
City	State	Zip	Telephone

PROJECT INFORMATION

Residential
 Commercial
 New Construction
 Re-Construction

Is ROW Permit Also Required? Yes No
 If yes is ROW Permit Attached? Yes No

Sidewalk 6” sand subbase & 4” of concrete (minimum requirement)

Driveway 4” sand subbase & 6” of concrete (minimum requirement, including sidewalk area of drive)

Curb Cut

Other – Description _____

Completion of Page 3 – Site Plan/Plot Plan or Attachment

I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS/HER AUTHORIZED AGENT, AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

SIGNATURE OF APPLICANT _____ DATE _____

FOR OFFICE USE ONLY			
	REQUIRED	APPROVED/DENIED	DATE
BUILDING REVIEW	<input type="checkbox"/> YES <input type="checkbox"/> NO		
PLANNING/ZONING APPROVAL	<input type="checkbox"/> YES <input type="checkbox"/> NO		
CITY ENGINEER REVIEW	<input type="checkbox"/> YES <input type="checkbox"/> NO		
DPW SUPERINTENDENT REVIEW/APPROVAL	<input type="checkbox"/> YES <input type="checkbox"/> NO	<u>INITIAL</u>	
DPW SUPERINTENDENT REVIEW/APPROVAL	<input type="checkbox"/> YES <input type="checkbox"/> NO	<u>FINAL</u>	

PLEASE CALL BRYAN BUIST AT (616) 293-0256 FOR FORM INSPECTIONS BEFORE POURING CONCRETE.

Planning Director

Signature _____ Date _____

Department of Public Works Superintendent

Signature _____ Date _____

